

Jeff Burns

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FILM

<u>Boxed In</u>	Oh My! Productions	1st Assistant Director
<u>Breaking Up</u>	Knightsfall Productions	Writer/Producer/Director
<u>My Brother's Keeper</u>	Leonine Productions	1st Assistant Director
<u>Chasing Fate</u>	Knightsfall Productions	Writer/Producer/Director
<u>Pawn</u>	Bishop Productions	Script Supervisor
<u>Open Table</u>	Invasion Films	1st Assistant Director
<u>Gothic Nightmare</u>	Leonine Productions	1st Assistant Director
<u>The Bar</u>	Richard Stern Productions	2nd Assistant Director
<u>More Than Friends?</u>	Knightsfall Productions	Writer/Producer/Director
<u>Dorian Blues</u>	DayDreamer Films	Script Supervisor
<u>The Time Machine</u>	DreamWorks Pictures	Set Production Assistant
<u>Everything About Her</u>	Knightsfall Productions	Writer/Producer/Director

COMMERCIALS

<u>EnergyStar</u>	Red Tree Productions	Set Production Assistant
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AFFILIATIONS

Upstate Independents	Former President of a group of over 170 independent film And video artists in upstate New York.
Independent Artists Collaborative	Network of actors and filmmakers in upstate New York.

EDUCATION

The University of Chicago	Master of Arts in the Social Sciences with a concentration in Ancient History, December 1999, <i>summa cum laude</i>
Binghamton University	Bachelor of Arts in History, May 1998, <i>cum laude</i>

WORK EXPERIENCE

Writing Methods	Curriculum Developer/Instructor	February 2002-present	<ul style="list-style-type: none">• Co-founder of start-up company.• Currently teaching learning disabled high school students strategies to improve their writing.
Independent Tutoring	High School Tutor	April 2000-present	<ul style="list-style-type: none">• Tutor students in several high school subjects and in SAT preparation.
ClearChannel Entertainment	Operations Assistant	Summers 2002-2003	<ul style="list-style-type: none">• Assisted in the set-up and operations of summer concert series at the Saratoga Performing Arts Center in Saratoga Springs, New York.

MISCELLANEOUS

Computers: Adobe Premiere, Microsoft Word, Excel, and PowerPoint