

TOM ALEXANDER

Burbank, California 91505 ♦ 818-430-5566 ♦ riple@ix.netcom.com

WORK HISTORY

June Beallor Prod., Associate Producer, Universal City, CA (Feb. 2007 – Jun 2007)

- Coordinated crew, transportation, equipment and supplies for various segments on IN FRONT WITH WALMART

Preferred Media, Fox/Kansas Project Supervisor, Sun Valley, CA (Feb. 1999 - May 2006)

- Supervised team of archival specialists in identification, consolidation and transportation of 20th Century Fox's offsite media library vaults to Kansas Underground Storage.
- Originated and implemented tracking procedures and streamlined data entry process of over 2000 pallets of film and tape elements from 20th Century Fox's entire feature film library of the 1960's through the 1990's; including such titles as "Cleopatra," "Planet of the Apes," the "Alien" series and "Home Alone."
- Maximized floor space by designing and constructing practical shelving for three different warehouses.

Matinee Entertainment, Office Manager, Beverly Hills, CA (Mar. 1998 - Oct. 1998)

- Responsible for all office managerial work during companies downsizing phase.
- Inventoried & sold off surplus furniture and electronics.
- Lead researcher in new office space.

Chuck Fries Productions, Manager of Development, Hollywood, CA (Feb. 1996 - Nov.1997)

- Covered script submissions and researched book rights.
- Wrote treatments and pitched projects.
- Originated and developed intern program.
- Created a relational database on Microsoft Access that tracked all our projects and generated summary reports and company profiles.

Freelance Production, Selected Credits as follows, Dallas, TX (1987 – 1996)

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|--|------------------------------|--------------------|
| • "Wishbone"(tail ends)
PBS Children's show | Big Feats Entertainment | Writer/Editor |
| • "The Dark Dealer"
Feature Film | Aries Productions | Writer/Director |
| • "Irving Peaks"
Cable Special | Luminarius Productions | Writer/Director |
| • "Cellar Space"
Short film | A ₂ Z Productions | Writer/Director |
| • "Macon County War"
Feature Film | Mars Productions | Assistant Director |

I have also worked on numerous industrials and commercials as an electrician, editor, and/or director.

FPS, Inc., Rental Manager, Dallas, TX (Mar. 1983 – Jul. 1987)

- Managed a crew of service and rental technicians.
- Handled rental contracts and purchasing of motion picture lighting equipment.
- Maintained expendables inventory and setup all vendor accounts.
- Customer interface with all stage activity.
- Designed all inventory and billing procedures.
- Opened a satellite office in Houston, which I managed from our Dallas headquarters.

EDUCATION

Bachelor's Degree in Broadcast/Film from Southern Methodist University 1982

ADDITIONAL SKILLS

I am well versed on **PC** and **MAC** platforms and numerous software applications as well as being a skilled editor on most NLE editing systems. Plus I have advanced writing experience that includes screenwriting, coverage, and story analysis. NAUI Certified Scuba Diver.

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REFERENCES

Susan Baker Producer	JUNE BEALLOR PRODUCTIONS 100 Universal City Plaza Bldg. 6147 Universal City, CA 91608	(818) 777-9000
Kurt Zahm Western Regional Manager	PREFERRED MEDIA 2815 Winona Ave. Burbank, CA 91504	(818) 841-5102
Schawn Belston Director	20 th CENTURY FOX LIBRARY SERVICES 10201 W. Pico Bldg 99 Rm 120 Los Angeles, CA 90035	(310) 369-7777
Jeff Osmer Vault Foreman		
Kevin Cushing Manager of Furniture Operations	CORPORATE EXPRESS 16501 Trojan Way La Mirada, CA 90638	(714) 868-4219
Edward Nevarez Manager of Archive & Distribution	ELECTRO FILMS 4000 W Alameda Ave Suite 110 Burbank, CA 91505	(818) 480-3461
Chuck Null VP of Technical Services	TECHNICOLOR CREATIVE SERVICES 2233 N. Ontario St. Burbank, CA 91504	(818) 260-1200
Chuck Fries President	CHUCK FRIES PRODUCTIONS 1880 Century Park East Los Angeles, CA 90067	(310) 203-9520
Brian Taggart Screenwriter	FREELANCE 4342 Bellingham Ave. Studio City, CA 91604	(818) 980-8963
Marla Bechtel Assistant Editor	FREELANCE 1337 Oak St. #A Santa Monica, CA 90405	(310) 993-9090
Paula Barrett Barbier Script Supervisor	FREELANCE 4110 Vanetta Place Studio City, CA 91604	(818) 505-9343
Wynn Winberg President	ARIES PRODUCTIONS 1110 Ave. H East #200 Arlington, TX 76011	(817) 640-9955
Joe Pope Production Supervisor	FREELANCE 2120 Poppy Lane Richardson, TX 75081	(214) 690-8842